

Philippine Mining Development Corporation Main Office Annual Procurement Plan for CY 2020 (Interim)

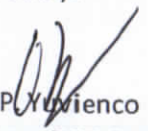
| PAP CODE | PROCUREMENT PROGRAM/PROJECT | PMO/END USER | MODE OF PROCUREMENT | SCHEDULE OF EACH PROCUREMENT ACTIVITY | | | | SOURCE OF FUND | ESTIMATED BUDGET | | | REMARKS |
|--------------|--|--------------|---------------------------------|---------------------------------------|----------------------------|-----------------|------------------|----------------|------------------|------------|------------|---|
| | | | | Advertisement/Posting of IB/REI | Submission/Opening of Bids | Notice of Award | Contract Signing | | Total | MOOE | CO | Brief Description of Program/Activity/Project |
| 0010-0000-10 | Common Electrical supplies available at PS | HO | NP-53.5 Agency to Agency | quarterly | | quarterly | quarterly | COB | 1,626.24 | 1,626.24 | | |
| 0011-0000-10 | Common Electrical supplies not available at PS | HO | NP-53.9 Small Value Procurement | quarterly | | quarterly | quarterly | COB | 2,800.00 | 2,800.00 | | |
| 0020-0000-10 | Various Office Supplies available at PS | Head Office | NP-53.5 Agency to Agency | | | quarterly | quarterly | COB | 129,789.64 | 129,789.64 | | |
| 0021-0000-10 | Various office supplies | Head Office | Shopping | quarterly | | quarterly | quarterly | COB | 25,165.00 | 25,165.00 | | |
| 0040-0000-10 | Common Janitorial Supplies Available at PS | Head Office | NP-53.5 Agency to Agency | | | quarterly | quarterly | COB | 195.71 | 195.71 | | |
| 0041-0000-10 | Various janitorial supplies not available at PS | Head Office | NP-53.9 Small Value Procurement | quarterly | | quarterly | quarterly | COB | 3,500.00 | 3,500.00 | | |
| 0050-0000-10 | Various office equipment, accessories and supplies available at PS | Head Office | NP-53.5 Agency to Agency | | | quarterly | quarterly | COB | 282,673.15 | 845.00 | 281,828.15 | |
| 0060-0000-10 | Various Computer Supplies Available at PS | Head Office | NP-53.5 Agency to Agency | | | quarterly | quarterly | COB | 16,326.60 | 16,326.60 | | |
| 0061-0000-10 | Various computer supplies not available at PS | Head Office | NP-53.9 Small Value Procurement | quarterly | | quarterly | quarterly | COB | 32,364.00 | 32,364.00 | | |
| 0070-0000-00 | Handbook on Procurement | Head Office | NP-53.5 Agency to Agency | | | 2nd quarter | 2nd quarter | COB | 277.68 | 277.68 | | |
| 0080-0000-10 | Various consumables available at PS | Head Office | NP-53.5 Agency to Agency | | | quarterly | quarterly | COB | 42,977.38 | 42,977.38 | | |
| 0081-0000-10 | Various consumables not available at PS | Head Office | Shopping | quarterly | | quarterly | quarterly | COB | 1,963.00 | 1,963.00 | | |
| 0082-0000-10 | Consumables from exclusive distributors | Head Office | Direct Contracting | quarterly | | quarterly | quarterly | COB | 110,080.00 | 110,080.00 | | |
| 0091-0000-10 | Various Audio visual, Presentation and Composing Equipment | Head Office | NP-53.9 Small Value Procurement | 1st quarter | | 1st quarter | 1st quarter | COB | 5,000.00 | 5,000.00 | | |
| 0100-0000-10 | Photographic and video Equipment | Head Office | NP-53.9 Small Value Procurement | 1st quarter | | 1st quarter | 1st quarter | COB | 300,000.00 | | 300,000.00 | Video Conferencing System |
| 0110-0000-10 | Various Cleaning Equipment and Supplies available at PS | Head Office | NP-53.5 Agency to Agency | | | 1st quarter | 1st quarter | COB | 172.12 | 172.12 | | |
| 0111-0000-10 | Various Claning Equipment & Supplies nbot available at PS | Head Office | NP-53.9 Small Value Procurement | quarterly | | quarterly | quarterly | COB | 5,000.00 | 5,000.00 | | |
| 0121-0000-10 | Paper Materials and Products not Available at PS | Head Office | Shopping | quarterly | | quarterly | quarterly | CB | 33,205.00 | 33,205.00 | | |

| | | | | | | | | | | | | |
|--------------|---|-------------|---|-------------------|--|-------------------|-------------------|-----|--------------|--------------|------------|---------------------------------------|
| 0130-0000-10 | Lighting and Fixtures and Accessories Available at PS | Head Office | NP-53.5 Agency to Agency | | | quarterly | quarterly | COB | 730.08 | 730.08 | | |
| 0131-0000-10 | Lighting and Fixtures and Accessories not Available at PS | Head Office | NP-53.9 Small Value Procurement | 1st & 3rd Quarter | | 1st & 3rd Quarter | 1st & 3rd Quarter | COB | 22,040.00 | 22,040.00 | | |
| 0141-0000-10 | Electrical Equipment, Components and Supplies not Available at PS | Head Office | NP-53.9 Small Value Procurement | 1st quarter | | 1st quarter | 1st quarter | COB | 15,000.00 | | 15,000.00 | |
| 0150-0000-10 | Various computer equipment & accessories available at PS | Head Office | NP-53.5 Agency to Agency | | | quarterly | quarterly | COB | 240,698.00 | | 240,698.00 | as required |
| 0151-0000-10 | Various computer equipment & accessories not available at PS | Head Office | NP-53.9 Small Value Procurement | | | quarterly | quarterly | COB | 496,352.00 | | 496,352.00 | as required |
| 0160-0000-10 | Printing Services | Head Office | NP-53.9 Small Value Procurement | quarterly | | quarterly | quarterly | COB | 80,000.00 | 80,000.00 | | Printing of various forms as required |
| 0170-0000-10 | Repair and Maintenance of Office Equipment | Head Office | NP-53.9 Small Value Procurement | quarterly | | quarterly | quarterly | COB | 136,000.00 | 136,000.00 | | As required |
| 0180-0000-10 | Repair and Maintenance of Facilities | Head Office | NP-53.9 Small Value Procurement | quarterly | | quarterly | quarterly | COB | 72,320.00 | 72,320.00 | | As required |
| 0180-0000-14 | Head Office Airconditioning System Servicing | Head Office | NP-53.9 Small Value Procurement | quarterly | | quarterly | quarterly | COB | 60,000.00 | 60,000.00 | | |
| 0190-0201-11 | Repair & maintenance of X-Trail | OP | NP-53.9 Small Value Procurement | Quarterly | | Quarterly | Quarterly | COB | 120,000.00 | 120,000.00 | | |
| 0190-0202-12 | Repair & maintenance of Frontier Pick-up | OVP | NP-53.9 Small Value Procurement | Quarterly | | Quarterly | Quarterly | COB | 120,000.00 | 120,000.00 | | |
| 0200-0201-10 | Fuel, oil & lubricant of X-Trail | OP | NP-53.9 Small Value Procurement | monthly | | monthly | monthly | COB | 80,000.00 | 80,000.00 | | |
| 0200-0202-12 | Fuel, oil & lubricant of Frontier pick-up | OVP | NP-53.9 Small Value Procurement | monthly | | monthly | monthly | COB | 80,000.00 | 80,000.00 | | |
| 0210-2201-11 | 1SMF storage battery for X-Trail | OP | NP-53.9 Small Value Procurement | 1st quarter | | 1st quarter | 1st quarter | COB | 7,000.00 | 7,000.00 | | |
| 0210-2202-12 | 3SMF storage battery reverse polarity for Frontier pick-up | OVP | NP-53.9 Small Value Procurement | 1st quarter | | 1st quarter | 1st quarter | COB | 9,000.00 | 9,000.00 | | |
| 0220-0001-10 | Rental of Head office | HO | NP 53.10 Lease of Real Property & Venue | | | 2nd quarter | 2nd quarter | COB | 2,900,000.00 | 2,900,000.00 | | |
| 0220-0002-10 | Rental of Warehouse | HRAD | NP 53.10 Lease of Real Property & Venue | | | 3rd quarter | 3rd quarter | COB | 200,000.00 | 200,000.00 | | |
| 0220-0003-10 | Rental of COA Office | HO | NP 53.10 Lease of Real Property & Venue | | | 2nd quarter | 2nd quarter | COB | 420,000.00 | 420,000.00 | | |
| 0220-0100-10 | Rental of venue & food | HRAD | NP 53.10 Lease of Real Property & Venue | | | quarterly | quarterly | COB | 466,500.00 | 466,500.00 | | |
| 0230-0000-10 | Pantry supplies | Head Office | NP-53.9 Small Value Procurement | monthly | | monthly | monthly | COB | 60,000.00 | 60,000.00 | | |
| 0240-0000-10 | Various Tools | Head Office | NP-53.9 Small Value Procurement | 1st & 3rd quarter | | 1st & 3rd quarter | 1st & 3rd quarter | COB | 12,000.00 | 12,000.00 | | |
| 0250-0000-10 | Various first aid supplies | HO | NP-53.9 Small Value Procurement | quarterly | | quarterly | quarterly | COB | 7,400.00 | 7,400.00 | | Various medical supplies as required |
| 0260-0000-10 | Safety Gadgets | HRAD | NP-53.9 Small Value Procurement | 1st & 3rd quarter | | 1st & 3rd quarter | 1st & 3rd quarter | COB | 10,324.00 | 340.00 | 9,984.00 | |
| 0260-0000-17 | Safety Gadgets | PMD | NP-53.9 Small Value Procurement | Quarterly | | Quarterly | Quarterly | COB | 10,180.00 | 10,180.00 | | |

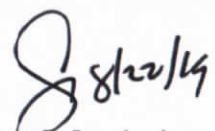
| | | | | | | | | | | | | |
|--------------|---|-------------|---------------------------------|------------------------|-------------|------------------------|------------------------|------|--------------|------------|--------------|---|
| 0280-0000-17 | Uniforms | PMD | NP-53.9 Small Value Procurement | 1st, 2nd & 3rd quarter | | 1st, 2nd & 3rd quarter | 1st, 2nd & 3rd quarter | COB | 26,600.00 | 26,600.00 | | |
| 0280-0003-17 | Backpack water repellent | PMD | NP-53.9 Small Value Procurement | 1st, 2nd & 3rd quarter | | 1st, 2nd & 3rd quarter | 1st, 2nd & 3rd quarter | COB | 9,900.00 | 9,900.00 | | |
| 0290-0000-00 | Tokens and Awards | HRAD | NP-53.9 Small Value Procurement | Quarterly | | Quarterly | Quarterly | COB | 50,000.00 | 50,000.00 | | as required |
| 0300-0000-10 | Pest control head office | Head Office | NP-53.9 Small Value Procurement | 3rd quarter | | 3rd quarter | 3rd quarter | COB | 36,000.00 | 36,000.00 | | |
| 0310-0000-14 | Janitorial Service | HRAD | NP-53.9 Small Value Procurement | 3rd quarter | | 3rd quarter | 3rd quarter | COB | 28,400.00 | 28,400.00 | | |
| 0330-0000-11 | Travel (Fare, accomodation & food) | OP | NP-53.9 Small Value Procurement | monthly | | monthly | monthly | COB | 432,000.00 | 432,000.00 | | |
| 0330-0000-12 | Travel (Fare, accomodation & food) | OVP-CS | NP-53.9 Small Value Procurement | monthly | | monthly | monthly | COB | 96,000.00 | 96,000.00 | | |
| 0330-0000-13 | Travel (Fare, accomodation & food) | OVP OPN | NP-53.9 Small Value Procurement | monthly | | monthly | monthly | COB | 384,000.00 | 384,000.00 | | |
| 0330-0000-14 | Travel (Fare, accomodation & food) | HRAD | NP-53.9 Small Value Procurement | monthly | | monthly | monthly | COB | 552,000.00 | 552,000.00 | | |
| 0330-0000-15 | Travel (Fare, accomodation & food) | Legal | NP-53.9 Small Value Procurement | monthly | | monthly | monthly | COB | 192,000.00 | 192,000.00 | | |
| 0330-0000-16 | Travel (Fare, accomodation & food) | FAD | NP-53.9 Small Value Procurement | monthly | | monthly | monthly | COB | 180,000.00 | 180,000.00 | | |
| 0330-0000-17 | Travel (Fare, accomodation & food) | PMD | NP-53.9 Small Value Procurement | monthly | | monthly | monthly | COB | 600,000.00 | 600,000.00 | | |
| 0330-0000-19 | Travel (Fare, accomodation & food) | CORSEC | NP-53.9 Small Value Procurement | monthly | | monthly | monthly | COB | 216,000.00 | 216,000.00 | | |
| 0330-0000-60 | Travel (Fare, accomodation & food) | COA | NP-53.9 Small Value Procurement | monthly | | monthly | monthly | COB | 60,000.00 | 60,000.00 | | |
| 0350-0000-10 | Drinking water supply | HO | NP-53.9 Small Value Procurement | monthly | | monthly | monthly | COB | 30,000.00 | 30,000.00 | | |
| 0350-0000-14 | Food & Drinks | HRAD | NP-53.9 Small Value Procurement | monthly | | monthly | monthly | COB | 24,000.00 | 24,000.00 | | |
| 0360-0000-0 | Internet Service | COA | NP-53.9 Small Value Procurement | 1st quarter | | 1st quarter | 1st quarter | COB | 24,000.00 | 24,000.00 | | |
| 0360-0000-10 | Internet Service | Head Office | NP-53.9 Small Value Procurement | 1st quarter | | 1st quarter | 1st quarter | COB | 78,000.00 | 78,000.00 | | |
| 0370-0000-10 | Power (Air-con, Electricity and Utilities) office | HO | Direct Contracting | | | monthly | monthly | COB | 840,000.00 | 840,000.00 | | |
| 0380-0000-10 | Telephone Service | HO | Direct Contracting | | | monthly | monthly | COB | 220,800.00 | 220,800.00 | | |
| 0390-0000-00 | Insurance and Bonds | HO | NP-53.5 Agency to Agency | | | monthly | monthly | COB | 583,000.00 | 583,000.00 | | All insurance and bonds coverage by GSI |
| 0410-0000-14 | Annual Physical Examination | HRAD | NP-53.9 Small Value Procurement | 3rd quarter | | 3rd quarter | 3rd quarter | COB | 16,000.00 | 16,000.00 | | |
| 0420-0001-10 | Newspaper Subscription | HO | NP-53.9 Small Value Procurement | monthly | | monthly | monthly | COB | 14,400.00 | 14,400.00 | | |
| 0430-0000-10 | Reference materials/books on records keeping | Head Office | Scholarly Service | | | quarterly | quarterly | COB | 6,000.00 | 6,000.00 | | |
| 0430-0000-15 | Legal reference materials/books | Legal | Direct Contracting | | | 1st & 3rd quarter | 1st & 3rd quarter | COB | 10,000.00 | 10,000.00 | | |
| 0430-0000-15 | Legal reference online | Legal | Direct Contracting | | | 1st quarter | 1st quarter | COB | 80,000.00 | 80,000.00 | | |
| 0440-0300-14 | Anti-virus software | HRAD | NP-53.9 Small Value Procurement | 2nd quarter | | 2nd quarter | 2nd quarter | COB | 40,000.00 | 40,000.00 | | |
| 0440-0500-16 | Finance & Accounting System | FAD | Public Bidding | 2nd quarter | 2nd quarter | 2nd quarter | 2nd quarter | COBG | 4,000,000.00 | | 4,000,000.00 | |

| | | | | | | | | | | | | |
|---------------|---|------|---------------------------------|-------------|--|-------------|-------------|-----|----------------------|----------------------|---------------------|--|
| 0440-0700-14 | Archives, records & document tracking system software | HRAD | NP-53.9 Small Value Procurement | 2nd quarter | | 2nd quarter | 2nd quarter | COB | 200,000.00 | 200,000.00 | | |
| 0440-0601-14 | HRIS software | HRAD | NP-53.9 Small Value Procurement | 1st quarter | | quarterly | 1st quarter | COB | 65,000.00 | | 65,000.00 | |
| 0440-0602-14 | HRIS Software-MSI Payroll Linker Software | HRAD | NP-53.9 Small Value Procurement | 1st quarter | | 1st quarter | 1st quarter | COB | 45,000.00 | | 45,000.00 | |
| 0450-0600-14 | MSI payroll maintenance | HRAD | Direct Contracting | | | 1st quarter | 1st quarter | COB | 15,000.00 | 15,000.00 | | |
| 0460-0010-10 | Domain registration | HO | Direct Contracting | | | 1st quarter | 1st quarter | COB | 2,000.00 | 2,000.00 | | |
| 0480-0020-10 | Web hosting | HO | Direct Contracting | | | 1st quarter | 1st quarter | COB | 25,000.00 | 25,000.00 | | |
| 0490-0000-14 | ISO Surveillance audit | HRAD | Direct Contracting | | | 1st quarter | 1st quarter | COB | 90,000.00 | 90,000.00 | | |
| 0520-0100-10 | Courier Service | HO | NP-53.9 Small Value Procurement | monthly | | weekly | weekly | COB | 42,000.00 | 42,000.00 | | |
| TOTALS | | | | | | | | | 15,931,759.60 | 10,477,897.45 | 5,453,862.15 | |

Prepared by:



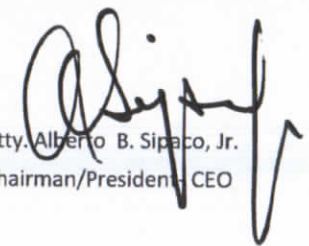
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