

FREEDOM OF INFORMATION PROGRAM



NAME OF AGENCY: PHILIPPINE MINING DEVELOPMENT CORPORATION
ADDRESS: UNIT 3001B&C WEST TOWER, TEKTITE TOWERS,
EXCHANGE RD, ORTIGAS CENTER, PASIG CITY, 1605
FOI RECEIVING OFFICER: DIANNE KATE B. LEMERIC
CONTACT DETAILS:

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INFO @ PMDC.COM.PH
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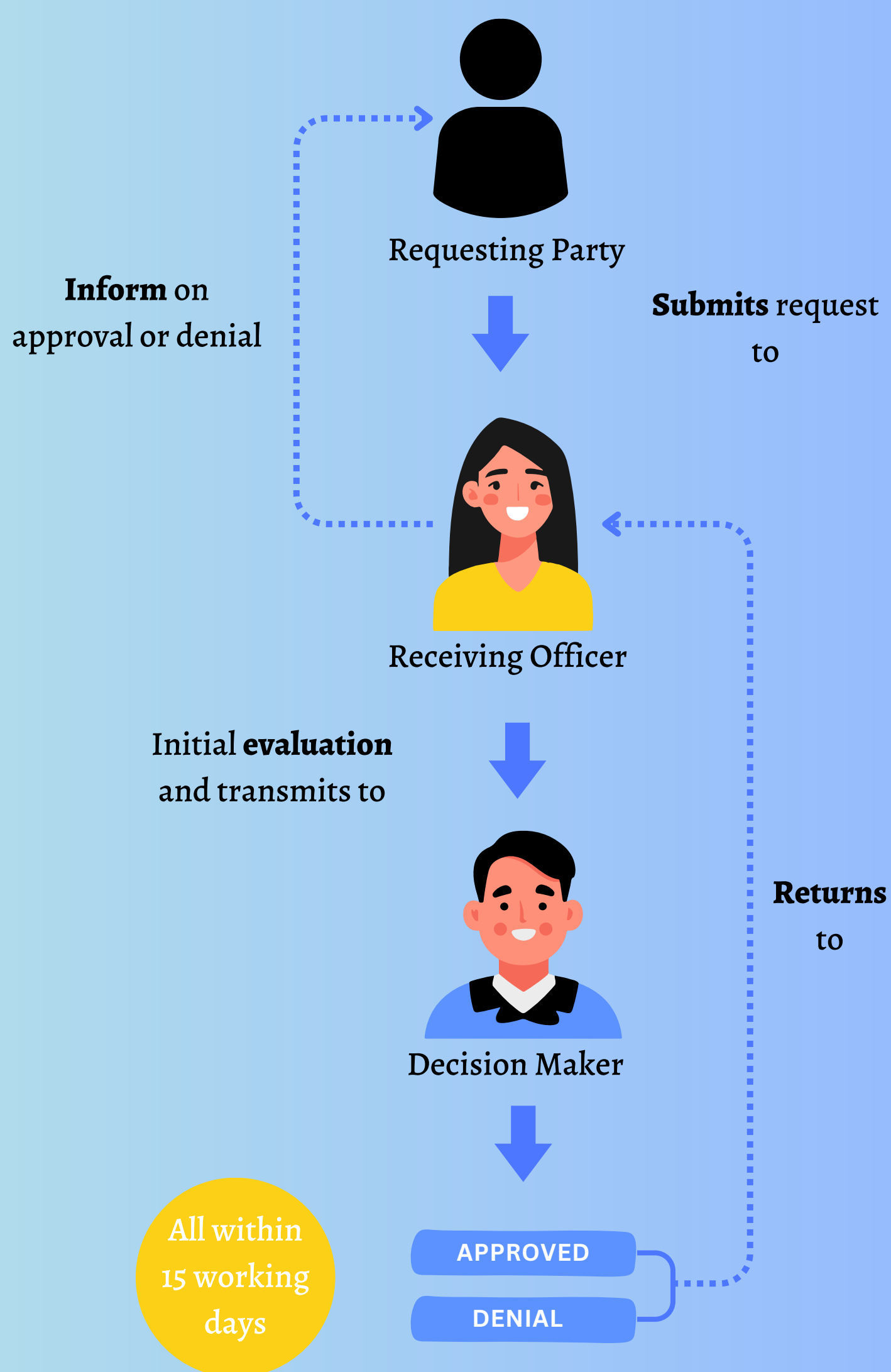


MODE OF REQUEST

EFOI REQUEST (ONLINE REQUEST)

-  Go to www.foi.gov.ph to your browser's home address.
-  Click the Sign-Up button and provide all the required fields. Attach a valid ID
-  Once logged in, you will be directed to your Dashboard. The Dashboard contains all the FOI requests of the account owner.
-  **Make a Request** Click the Make a Request button then select the name of the agency you wish to ask.
-  **Send my Request** You will now be directed to the Make a Request page. Accomplish all fields then click Send my Request.
-  The agency will evaluate your request and notify you within 15 working days.
-  The agency will prepare the information for release, based on your desired format. It will be sent to you depending on the receipt of preference.

STANDARD REQUEST (WALK-IN REQUEST)



APPEAL MECHANISM

If you are not satisfied with the response to your FOI request, you may ask us to carry out an internal review of the response by writing to records.pmdc@gmail.com/info@pmdc.com.ph. Your review request should explain why you are dissatisfied with the response, and should be made within 15 calendar days from the date when you received this letter. We will complete the review and tell you the result within 30 calendar days from the date when we receive your appeal.