



SECRETARY'S CERTIFICATE

The undersigned, **ATTY. JAMES ADRIAN M. CAGAS**, as Assistant Corporate Secretary of the **PHILIPPINE MINING DEVELOPMENT CORPORATION (PMDC)**, a corporation duly organized and existing under the laws of the Philippines, with principal office address at Unit 3001-B, 30th Floor, West Tower, Tektite Towers, Exchange Road, Ortigas Center, Pasig City, hereby certifies and states that:

During the Regular Board Meeting of the Corporation that was held on December 03, 2024 where a quorum was present, the following Resolution was approved and adopted:

Resolution No. BD-42-24
(Series of 2024)

**APPROVAL OF THE PROPOSED CORPORATE
 OPERATING BUDGET (COB) FOR CY 2025**

*"WHEREAS, the Management has estimated a total corporate operating budget requirement of **P131,796,750.00** for CY 2025, summarized as follows:*

- Personnel Services (PS)–P90,215,426.00
- Maintenance and Other Operating Expenses (MOOE) – P29,042,758.00
- Capital Outlay – P12,538,566.00

*NOW, BE IT RESOLVED, that the Board of Directors of PMDC hereby **APPROVES** the Proposed Corporate Operating Budget (COB) of PMDC amounting to **P131,796,750.00** for CY 2025."*

IN WITNESS WHEREOF, I have hereunto affixed my signature this 3rd day of January, 2025

ATTY. JAMES ADRIAN M. CAGAS
 Assistant Corporate Secretary

07 JAN 2025

Subscribed and sworn to before me this _____ day of _____, 2025, affiant having exhibited to me his Driver's License with No. L05-22-001157 issued at _____ on _____.

FERDINAND AYAHAO
 Notary Public

For and in Pasig City and the Municipality of Pateros
 Appointment No. 96 (2014-2025) valid until 12/31/2025
 MCLE Exemption No. VIII-BEP083234, until 04/14/28
 Roll No. 46377; IBP LRN 02459; OR 535886; 06/21/2001
 TIN 123-011-785; PTR 2831461AA; 01/03/25; Pasig City
 U-5, G/F West Tower PSE, Exchange Road
 Ortigas Center, Pasig City Tel.+632-86314090

Doc. No. 477;
 Page No. 95;
 Book No. 15;
 Series of 2025





SECRETARY'S CERTIFICATE

The undersigned, **ATTY. JAMES ADRIAN M. CAGAS**, as Assistant Corporate Secretary of the **PHILIPPINE MINING DEVELOPMENT CORPORATION (PMDC)**, a corporation duly organized and existing under the laws of the Philippines, with principal office address at Unit 3001-B, 30th Floor, West Tower, Tektite Towers, Exchange Road, Ortigas Center, Pasig City, hereby certifies and states that:

During the Regular Board Meeting of the Corporation that was held on March 10, 2025 where a quorum was present, the following Resolution was approved and adopted:

**Resolution No. BD-14-25
 (Series of 2025)**

***APPROVAL OF BUDGET FOR THE APPRAISAL OF VICTORY TUNNEL
 AND EQUIPMENT***

“WHEREAS, the PMDC Management seeks Board approval of budget of One Hundred Twenty Thousand (P120,000.00) Pesos to appraise the Victory Tunnel and Equipment. The source shall be coursed from the Corporate Operating Budget for FY 2025;

NOW, BE IT RESOLVED, that the Board of Directors of PMDC hereby APPROVES the budget of One Hundred Twenty Thousand (P120,000.00) Pesos to commission an Appraisal Consulting firm to perform the task.”

IN WITNESS WHEREOF, I have hereunto affixed my signature this 19th day of March, 2025


ATTY. JAMES ADRIAN M. CAGAS
 Assistant Corporate Secretary

MAR 26 2025

Subscribed and sworn to before me this _____ day of _____, 2025, affiant having exhibited to me his Driver's License with No. L05-22-001157 issued at _____ on _____.

Doc. No. 6 ;
 Page No. 3 ;
 Book No. 64 ;
 Series of 2025

FERDINAND D. AYAHAO
 Notary Public

For and in Pasig City and the Municipality of Pateros
 Appointment No. 96 (2024-2025) valid until 12/31/2025
 MCLE Exemption No. VIII-BEP003234, until 04/14/28
 Roll No. 46377; IBP LRN 02459; OR 535886; 06/21/2001
 TIN 123-011-785; PTR 2831461AA; 01/03/25; Pasig City
 U-5, G/F West Tower PSE, Exchange Road
 Ortigas Center, Pasig City Tel.+632-86314090





SECRETARY'S CERTIFICATE

The undersigned, **ATTY. JAMES ADRIAN M. CAGAS**, as Assistant Corporate Secretary of the **PHILIPPINE MINING DEVELOPMENT CORPORATION (PMDC)**, a corporation duly organized and existing under the laws of the Philippines, with principal office address at Unit 3001-B, 30th Floor, West Tower, Tektite Towers, Exchange Road, Ortigas Center, Pasig City, hereby certifies and states that:

During the Regular Board Meeting of the Corporation that was held on March 10, 2025 where a quorum was present, the following Resolution was approved and adopted:

**Resolution No. BD-15-25
 (Series of 2025)**

**APPROVAL OF SUPPLEMENTAL BUDGET FOR THE
 CONSTRUCTION OF LAUNDER EXTENSION AND ADDITIONAL
 CATCH BASIN AND REHABILITATION OF LAUNDER CANAL
 (OUTLET PORTION)**

“WHEREAS, the PMDC Management seeks Board approval of supplemental budget of Two Hundred Twenty-Seven Thousand Five Hundred Seventy-Nine point Eighty (P227,579.80) Pesos to implement the construction launder extension and additional catch basin and rehabilitation of launder canal (outlet portion). The source shall be coursed from the Corporate Operating Budget for FY 2025;

NOW, BE IT RESOLVED, that the Board of Directors of PMDC hereby APPROVES the budget of Two Hundred Twenty-Seven Thousand Five Hundred Seventy-Nine point Eighty (P227,579.80) Pesos to implement the construction and rehabilitation activities mentioned above.”

IN WITNESS WHEREOF, I have hereunto affixed my signature this 19th day of March, 2025

ATTY. JAMES ADRIAN M. CAGAS
 Assistant Corporate Secretary
MAR 26 2025

Subscribed and sworn to before me this _____ day of _____, 2025, affiant having exhibited to me his Driver's License with No. L05-22-001157 issued at _____ on _____.

Doc. No. 7; Book No. C04;
 Page No. 3; Series of 2025

FERDINAND D. AYAHAO
 Notary Public

For and in Pasig City and the Municipality of Pateros
 Appointment No. 96 (2024-2025) valid until 12/31/2025
 MCLE Exemption No. VIII-BEP003234, until 04/14/28
 Roll No. 46377; IBP LRN 02459; OR 535886; 06/21/2001

TIN 123-011-785; PTR 2831461AA; 01/03/25; Pasig City
 0-3, 07 West Tower PSE, Exchange Road
 Ortigas Center, Pasig City Tel. +632-86314090



PHILIPPINE MINING DEVELOPMENT CORPORATION
APPROVED COB - CY 2025

BUDGETARY ITEMS	APPROVED COB CY 2025	BD 14-25 SUPPLEMENTAL BUDGET	BD 15-25 SUPPLEMENTAL BUDGET	TOTAL APPROVED COB CY 2025
I. Personnel Services	90,215,426	-	-	90,215,426
II. MOOE	29,042,758	120,000	-	29,162,758
III. Financial Expense	-	-	-	-
IV. Capital Outlay	12,538,566	-	227,580	12,766,146
TOTAL	131,796,750	120,000	227,580	132,144,330

BUDGETARY ITEMS	APPROVED COB CY 2025	BD 14-25 SUPPLEMENTAL BUDGET	BD 15-25 SUPPLEMENTAL BUDGET	TOTAL APPROVED COB CY 2025
TOTAL	131,796,751	120,000	227,580	132,144,330

I. PERSONNEL SERVICES (PS)	90,215,426	-	-	90,215,426
Employee Compensation	56,619,410	-	-	56,619,410
Salaries & Wages	56,619,410			56,619,410
Other Employee Costs	33,596,015	-	-	33,596,015
Personnel Economic Relief All-	1,536,000			1,536,000
Representation Allowance (RA)	1,038,000			1,038,000
Transportation Allowance (TA)	1,038,000			1,038,000
Clothing/Uniform Allowance	838,000			838,000
Productivity Incentive Allowar	620,000			620,000
Year-End Bonus	5,085,990			5,085,990
Mid-Year Bonus	5,085,990			5,085,990
Cash Gift	620,000			620,000
Directors and Committee Mer	812,000			812,000
Other Bonuses and Allowance	2,525,000			2,525,000
SSS	1,572,060			1,572,060
GSIS	4,009,298			4,009,298
Pag-ibig Contributions	148,800			148,800
Philhealth Contributions	1,386,456			1,386,456
ECC Contribution	76,800			76,800
Other Personnel Benefits	7,203,621			7,203,621
II. MAINT. & OTHER OPERATING EXPEN	29,042,758	120,000	-	29,162,758
Local Travel	3,001,560			3,001,560
Training Expenses	817,472			817,472
Materials & Supplies	3,357,136	-	-	3,357,136
Office Supplies Expenses	448,410			448,410
Non-Accountable Forms Expe	10,000			10,000
Drugs and Medicines Expense	18,780			18,780
Fuel, Oil and Lubricants Expen	1,427,220			1,427,220
Semi-Expendable Machinery &	805,338			805,338
Electrical Supplies and Materi	58,354			58,354
Housekeeping/Cleaning Supp	92,159			92,159
Other Supplies and Materials	496,875			496,875
Maintenance & Repairs	1,475,679	-	-	1,475,679
Repairs and Maintenance-Infr	457,415			457,415
Repairs and Maintenance-Buil	134,225			134,225
Repairs and Maintenance-Ma	327,869			327,869
Repairs and Maintenance-Trai	506,170			506,170
Repairs and Maintenance-Fur	10,000			10,000
Repairs and Maintenance-Lea	30,000		-	30,000
Repairs and Maintenance-Oth	10,000			10,000
Extraordinary and Miscellaneous I	108,000	-		108,000
Confidential Fund	-	-	-	-
Professional Service & Other Purc	9,343,091	120,000	-	9,463,091
Water Expenses	10,800			10,800
Electricity Expenses	649,286			649,286
Other Utility Expenses	559,560			559,560
Postage and Courier Services	60,000			60,000
Telephone Expenses	556,620			556,620
Internet Subscription Expense	251,321			251,321
Legal Services	300,000			300,000
Auditing Services	4,579,156			4,579,156
Consultancy Services	40,000	120,000		160,000
Environment/Sanitary Service:	170,286			170,286

BUDGETARY ITEMS	APPROVED COB CY 2025	BD 14-25 SUPPLEMENTAL BUDGET	BD 15-25 SUPPLEMENTAL BUDGET	TOTAL APPROVED COB CY 2025
Other General Services	2,166,062			2,166,062
Taxes, Insurance and Other Fees	1,728,180	-	-	1,728,180
Business Taxes	289,000			289,000
Motor Vehicle Registration	18,530			18,530
Other Taxes, Fees and License	5,000			5,000
Fidelity Bond Premiums	230,000			230,000
Insurance/Reinsurance Expenses	1,063,300			1,063,300
Documentary Stamp Taxes	122,350			122,350
Other MOOE (Classification per C)	9,211,641	-	-	9,211,641
Rent/Lease Expenses	4,711,372			4,711,372
Representation Expenses	178,000			178,000
Advertising, Promotional and	70,000			70,000
Printing and Publication Expenses	155,000			155,000
Subscription/Publications and	580,520			580,520
Major Events and Convention	741,000			741,000
CSR Expenses	1,882,491			1,882,491
Other Business Expenses	779,259			779,259
Sundry	114,000			114,000
TOTAL PS & MOOE	119,258,185	120,000	-	119,378,185
III. FINANCIAL EXPENSE	-	-	-	-
IV. CAPITAL OUTLAY	12,538,566	-	227,580	12,766,146
Head Office/Field Office	12,538,566	-	227,580	12,766,146

Prepared By:

Rose Ann B. San Andres

Checked and Reviewed By:

Mary Ann F. Zarcilla

**PHILIPPINE MINING DEVELOPMENT CORPORATION
CY 2025 APPROVED BUDGET FOR CAPEX**

Ref	Office	Description	QTY	Approved Budget	SAP Classification
1	Manila	NAS (FOR RECORDS)	1	85,000.00	Information and Communication Technology Equipment
2	Manila	Laptop, High end, Technical	1	120,000.00	Information and Communication Technology Equipment
3	Davao	Laptop for Technical Personnel	2	180,000.00	Information and Communication Technology Equipment
4	Manila	MS Office Home and Business	1	96,000.00	Computer Software
5	Davao	Windows 11 License for PMDC (laptop & Desktop)	1	80,000.00	Computer Software
6	Manila	Computerized Accounting System (SAP)	1	2,412,401.00	Computer Software
7	Davao	Tagbanao Source Water System	1	2,565,164.81	Other Infrastructure Assets
8	Davao	Backhoe (Track Type 20 ton/Hydraulic Excavator)	1	7,000,000.00	Other Transportation Equipment
9	Davao	Extension of Tailings Launder and Construction of Additional Catch Basin / Rehabilitation of Launder Canal (Outlet Portion) at Interim Dam Area	1	227,579.80	Other Infrastructure Assets
Total				12,766,145.61	

PHILIPPINE MINING DEVELOPMENT CORPORATION
OFFICE OF THE CORPORATE SECRETARY/BOARD OF DIRECTORS
PROJECT PROCUREMENT MANAGEMENT PLAN (PPMP)

Item & Specifications	Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price	Total Amount for the year		
		Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT					
PART I. AVAILABLE AT PS-DBM (MAIN WAREHOUSE AND DEPOTS)																										
ARTS AND CRAFTS EQUIPMENT AND ACCESSORIES AND SUPPLIES																										
4	60121413-CB-P02	CLEARBOOK, Legal size	piece	1	0	0	1	36.36	0	0	0	0	0.00	1	0	0	1	36.36	0	0	0	0	0.00	2	36.36	72.72
OFFICE EQUIPMENT AND ACCESSORIES AND SUPPLIES																										
86	44121506-EN-D01	ENVELOPE, Documentary, A4	piece	5	0	0	5	0.00	5	0	0	5	0.00	5	0	0	5	0.00	5	0	0	5	0.00	20	0.00	0.00
87	44121506-EN-D02	ENVELOPE, Documentary, legal,	piece	5	0	0	5	0.00	5	0	0	5	0.00	5	0	0	5	0.00	5	0	0	5	0.00	20	0.00	0.00
95	44122018-FT-D01	FILE TAB DIVIDER, A4	set	5	0	0	5	55.65	5	0	0	5	55.65	5	0	0	5	55.65	5	0	0	5	55.65	20	11.13	222.60
96	44122018-FT-D02	FILE TAB DIVIDER, Legal	set	5	0	0	5	71.15	5	0	0	5	71.15	5	0	0	5	71.15	5	0	0	5	71.15	20	14.23	284.60
101	44122027-FO-P01	FOLDER, pressboard	piece	10	0	0	10	0.00	0	0	0	0	0.00	10	0	0	10	0.00	0	0	0	0	0.00	20	0.00	0.00
PAPER MATERIALS AND PRODUCTS																										
133	14111507-PP-M01	PAPER, MULTICOPY A4	ream	1	0	1	2	427.60	1	0	1	2	427.60	1	0	1	2	427.60	1	0	1	2	427.60	8	213.80	1,710.40
134	14111507-PP-M02	PAPER, MULTICOPY LEGAL	ream	1	0	1	2	465.92	0	1	0	1	232.96	1	0	1	2	465.92	0	1	0	1	232.96	6	232.96	1,397.76
PART II. OTHER ITEMS NOT AVAILABLE AT PS-DBM BUT ARE REGULARLY PURCHASED FROM OTHER SOURCES (Note: Please indicate price of items)																										
4	80141505-TS-004	STICKER PAPER	pack	0	0	1	1	55.00	0	0	0	0	0.00	1	0	0	1	55.00	0	0	0	0	0.00	2	55.00	110.00
51	80141505-TS-051	AIRLINE TICKETS (DOMESTIC)	ticket	0	0	3	3	39,000.00	0	2	0	2	26,000.00	0	2	0	2	26,000.00	0	0	3	3	39,000.00	10	13,000.00	130,000.00
		CLEARBOOK REFILL, LEGAL SIZE	pack	2	0	0	2	140.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	2	70.00	140.00
		3-RING BINDER, 3 INCHES	piece	0	0	3	3	750.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	3	250.00	750.00
		TRAINING/SEMINARS OF DIRECTORS	lot	0	0	0	0	0.00	0	0	7	7	21,000.00	0	0	0	0	0.00	0	0	0	0	0.00	7	5,000.00	21,000.00
		HOTEL ACCOMMODATION	lot	0	0	3	3	15,000.00	0	2	0	2	10,000.00	0	2	0	2	10,000.00	0	0	3	3	15,000.00	10	5,000.00	50,000.00
		BOARD MEETING MEALS	lot	0	0	1	1	15,000.00	0	1	0	1	15,000.00	0	0	0	0	0.00	0	0	1	1	15,000.00	3	15,000.00	45,000.00
		STOCKHOLDERS' MEETING MEALS	lot	0	0	0	0	0.00	0	0	0	0	0.00	1	0	0	1	18,000.00	0	0	0	0	0.00	1	18,000.00	18,000.00
TOTAL																										

Prepared by:


CYRILLE G. BLANCO
Secretary

Approved by:


ATTY. LUCAS R. VIDAD
Corporate Secretary

Date Prepared: _____